



Course Approval Request Form

Use this customized approval request form to print and share with your district or state teaching licensure authority when seeking approval for a Professional Development Institute course.

About PDI

The Professional Development Institute (PDI) has been offering quality online courses to K-12 educators for decades and providing training to teachers across the globe. Every PDI course is approved for graduate-level credit through the prestigious University of California San Diego (UCSD) Extension, ranked in the top ten universities in the United States.

UC San Diego is part of the University of California system and is accredited by the Western Association of Schools and Colleges Senior College and University Commission (WSCUC).

Every PDI course is instructor-led and includes practical strategies for immediate implementation into the classroom, opportunities to interact with the instructor and other participants, rich content, and valuable assignments. This course approval request form is specifically for a **one-unit course**, equivalent to 15 training hours. However, all other PDI courses are approved as 3 1/3 semester units (or 5 quarter units) of graduate-level credit, equivalent to 50 training hours. Teachers must spend a minimum of three weeks in each course (consecutively, when taking multiple courses) before a final grade is released.

Teacher Information

Last Name:	First Name:	ID #:
School Name:	Address:	
Email Address:	Grade Level:	Daytime Phone:

Course Number and Title:

10T04 / EDUC42620 Canva: A Guide for Creating Engaging Classroom Content

I am taking this course:

_____ for 1 semester unit of graduate level credit. Upon completion, I will receive a transcript from UC San Diego Division of Extended Studies.

_____ as an in-service course. I may request a PDI Grade Report to document my completion.

**This course is approved as 15 training hours, whether taken for graduate credit or in-service.*

Course Description:

Would you like to transform your classroom lessons into a captivating visual experience? Have you wanted to use Canva to design engaging classroom content but are a bit intimidated? Canva is an online content creation platform that empowers everyday users to be designers. This online course for K-12 teachers is designed to introduce the basics of using Canva for teaching and learning. The course starts with an overview of the Canva dashboard and editing interface. Teachers will explore Canva's large gallery of free templates and learn how to filter for templates that fit their subject and grade levels. Teachers will learn how to create a graphic organizer from scratch to explore how easy it is to design educational content in Canva. From there, teachers will learn the basics of Canva Whiteboard, Canva Presentations, and Canva Videos, and how each option can be used in the classroom for direct instruction and student projects. Teachers will also explore two of Canva's generative artificial intelligence tools to enhance classroom lessons. Finally, teachers will be given lesson ideas that will allow students to use Canva to create content to showcase their learning. By the end of this continuing education course, teachers will be confident in their knowledge of using Canva to create useful and engaging classroom lessons and learning materials.

Seeking approval for:

_____ recertification/relicensure

_____ personal and/or professional growth

_____ district or state requirement

Signature

Date